

RESIDENTIAL PROPERTY REVIEW

Please fill out this form and call after January 3, 2012 to make an appointment with an appraiser for review of your property. Please bring this completed form with you to the appointment. Property information is available at the Town of Greece and on our website at www.greecenyny.gov Go to the Assessment/Taxes link and then click on the link for ASSESSMENT INFORMATION. You can then compare property information and recent sales.

RESIDENTIAL PROPERTY REVIEW

SECTION 1

NAME OF PROPERTY OWNER _____

PROPERTY LOCATION _____

TELEPHONE NUMBER (home) _____ (other) _____

TAX ACCOUNT (SBL) # _____ PROPERTY TYPE _____
1,2,3 family or town home

MAILING ADDRESS & ZIP _____

CURRENT ASSESSMENT _____

REQUESTED ASSESSMENT _____

SECTION II

HOME STYLE (check one)

_____ ranch	_____ raised ranch	_____ tri-level	_____ old style
_____ split	_____ cape	_____ colonial	_____ duplex
_____ town home	_____ contemporary	_____ other	

SQUARE FEET (exterior dimensions) _____ YEAR BUILT _____

IMPROVEMENTS MADE SINCE PURCHASE (check all applicable)

___ pool ___ garage ___ fireplace ___ additions ___ baths ___ deck ___ interior updating ___ siding

___ finished basement ___ other (specify) _____

PROPERTY INVENTORY

___ # of bedrooms ___ # of bathrooms ___ total # of rooms ___ air conditioning (Y or N)
___ fireplace Finished basement ___ Full ___ Partial

PENDING PERMITS ___ yes ___ no If yes, to be used as _____
size _____ cost _____

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SECTION III (RECENT SALE INFORMATION)

- ___ A copy of your sales contract and closing statement (if purchased within the last 2 years)
- ___ A copy of any appraisal, if available.
- ___ A list of comparable sales sold within the last **2 YEARS** of like style and neighborhood code (use comparable sheets attached).

SECTION IV - COMPARABLE SALES

COMPARABLE SALE ONE

Location _____
Sale price _____ Sale date _____
House style _____ Square footage _____
bedrooms _____ #bathrooms _____ Additional features: _____

COMPARABLE SALE TWO

Location _____
Sale price _____ Sale date _____
House style _____ Square footage _____
bedrooms _____ #bathrooms _____ Additional features: _____

COMPARABLE SALE THREE

Location _____
Sale price _____ Sale date _____
House style _____ Square footage _____
bedrooms _____ #bathrooms _____ Additional features: _____

COMPARABLE SALE FOUR

Location _____
Sale price _____ Sale date _____
House style _____ Square footage _____
bedrooms _____ #bathrooms _____ Additional features: _____

Signature of owner(s) or representative

Date

**PLEASE RETAIN A COPY OF ALL SUBMITTED MATERIALS FOR
YOUR RECORDS**